

# How to select courses for Dual Enrollment Summer and Fall 2020

- 1) Go to [www.daytonastate.edu](http://www.daytonastate.edu) (make sure you are not logged into your DSC Portal while searching)
- 2) Scroll down to “Quick Links” to catalog/course search. Click on **Course Search**
- 3) Select the **term, course subject, & number** (example: Fall 2018, ENC & 1101). You may also do a more specific inquiry by selecting more options available, including Campus, Session, or Mode of Instruction. Select **Search**.

Search for Classes

Institution: Daytona State College

Term: 2020 Fall

Select at least 2 search criteria. Select Search to view your search results.

Class Search

Subject: ENC English Language and Lit

Course Number: is exactly 1101

Campus: New Smyrna Bch-Edgewtr Campus

Session:

Show Open Classes Only

Class Search

Mode of Instruction:

Meeting Start Time: greater than or equal to

Meeting End Time: less than or equal to

Days of Week: include only these days

Mon  Tues  Wed  Thurs  Fri  Sat  Sun

Course Keyword:

Clear Search

- 4) **When selecting your courses, click on the hyperlinked class number to view co-requisites and/or prerequisites.**
- 5) Please keep in mind, the time you need to be on your school’s campus and how long it takes you to get to your college campus and vice versa. See matrix on reverse side to determine number of courses needed in high school based on the number of hours taken for each semester of dual enrollment (generally 3 credit hours equal 1 course). **Online classes are limited 2 per semester.**
- 6) While selecting classes, pay attention to the following **Day & Time**- don’t overlap classes at college or high school, and **Meeting Dates**- some will be the length of the semester and others will be “minimesters”, see below for more info. Also write down **Course Name, Course Number, and Class Number**, shown in green.

ENC 1101 - Introduction to Composition						
Class	Section	Days & Times	Room	Instructor	Meeting Dates	Status
3910	202F-LEC Regular	MoWe 11:00AM - 12:20PM	New Smyrna Bldg. 2 109C	Lavaughn C Towell	08/24/2020 - 12/16/2020	●
ENC 1101 - Introduction to Composition						
Class	Section	Days & Times	Room	Instructor	Meeting Dates	Status
3913	27AY-LEC FA7	MoWe 9:30AM - 10:50AM	New Smyrna Bldg. 2 109C	Lavaughn C Towell	08/24/2020 - 10/15/2020	●

- 7) **After creating your dual enrollment schedule, email your school counselor the Course Name, Course Number, Class Number and the Term for each course you wish to take.**
- 8) Your school counselor will then transfer the information to a Dual Enrollment Form, with your test scores and HS GPA, sign it then email it back to you.
- 9) Fill out any remaining information on the Dual Enrollment Form and email it to an advisor at Daytona State College to enroll you in the course(s), and your school counselor. **Use your Falcon Mail to email the completed Dual Enrollment Form to: [dualenrollment@daytonastate.edu](mailto:dualenrollment@daytonastate.edu) CC your school counselor.**
- 10) Your advisor will email you your course schedule and how you can get your books. **Please email your schedule to your school counselor to add the courses to your schedule, if they are not included in the email already.**

## ***High School and College Courses***

- The following chart gives the minimum and maximum combined high school course/college hours for Volusia County School students. In order to be considered a full-time student, students must enroll in the minimum hours listed.
- DSC offers 6-7 week “minimesters,” known as Session A and B in the Fall and Spring Terms. **Students must enroll in these courses at the beginning of the semester, regardless of the Session selected.**
- Students may now enroll in **TWO** totally online DSC courses per semester, including minimesters.
- This chart is for all courses that are semester hours for DSC, regardless of whether they are A.A. or A.S. degree courses.

### **7-Period Day Schedule**

<b><u>Minimum hours</u></b>		<b><u>Maximum hours</u></b>	
<b>High School Courses</b>	<b>DSC semester hours</b>	<b>High School Courses</b>	<b>DSC semester hours</b>
1	15-16	1	15-16
2	12	2	15-16
3	9	3	9
4	6	4	9
5	3	5	6
6	3	6	6
7	0	7	3