

## Schedule Change Requests- A Deltona High Parent Guide

It is our priority as a School Counseling Team to ensure that your student is enrolled in courses to fit his or her academic and future goals and to provide growth and a challenge academically.

A schedule change may be made for a sound academic reason under the following guidelines:

A student must request a change by the end of the first week of the course with good cause (incorrect class, missing class, etc.) and an appropriate alternative available. Any schedule change is contingent upon the availability and space in another suitable course. A request for change is not a guarantee if it is deemed not an appropriate change, not suitable for the student's academic goals, will impact the student negatively, or the class is not available due to size.

Required steps to a schedule change:

1. Fill out form on our DHS website completely.
2. If a conversation regarding the change needs to be had, the school counselor will contact you directly via phone to acquire additional details.
3. If the change is approved, you will see the schedule updated in Parent Portal and receive email confirmation.
4. Please be patient as we process requests as quickly as possible. If you do not hear a response within 48 hours (business days), please follow up with an email to Mrs. Lankford at [malankfo@volusia.k12.fl.us](mailto:malankfo@volusia.k12.fl.us)

\*Please note that all email request and phone requests directly to the school counselor will be redirected to fill out the online form.

Parent Portal information – please check your email if you are unable to get into the Parent Portal. The information was resent on Friday, August 21<sup>st</sup>. If it is not in your email, you will need to update your email address that we have on file. Please contact Mrs. Johnson at [aljohns3@volusia.k12.fl.us](mailto:aljohns3@volusia.k12.fl.us) to update the information

Notes concerning schedules:

Some of our frequent unknown course titles:

NC Study Hall 1: Approved dual enrollment course

NC Study Hall 2: eLearning student

NC Study Hall 3 : Approved online course

NC Study Hall 4: Senior Shortened Day (for eligible seniors only)

PERS,CAR,SCH DEV 3 – Teacher Assistant- student must meet eligibility requirements and fill out an application

PERS,CAR,SCH DEV 4– Teacher Assistant- student must meet eligibility requirements and fill out an application

AR LEAD ED/TRAIN – JROTC program

On-campus Daytona State courses

SLS1122 STRATEGIES FOR ACADE

SLS2301 CAREER PLANNING

A note concerning Reading class placements:

Please note that students placed into Reading courses are based on multiple inputs of data set out by the state. Progress and placement are mandated and monitored by the state. Reading courses may not be dropped. Reading courses are designed to meet individual needs of different tiers of student achievement and are necessary for support for academic success. Once proficiency is met (proficiency on the FSA ELA 10 -required for graduation), a reading course placement will no longer be required by the student.

A note concerning college and career readiness:

We believe deeply in the importance of preparing students for the next steps after Deltona High School. We are striving to reach 100% of our graduates to be prepared for a college track, a career track, and ultimately a combination of both. We encourage all students to attempt advanced coursework and college coursework.