

**The School Board of Volusia County  
and  
Daytona State College**

**DUAL  
ENROLLMENT  
GUIDE**



**2015-2016**

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# DAYTONA STATE COLLEGE

## DUAL ENROLLMENT

### Statement of Purpose

Dual Enrollment is authorized under **Florida Statute 1007.271** as an articulated acceleration mechanism. It is intended to shorten the time necessary for students to complete the requirements associated with the conference of a high school diploma and college degree, broaden the scope of curricular options available to students, and increase the depth of study available for a particular subject.

Specifically the state of Florida defines dual enrollment as follows: **F.S.1007.271(1)** The dual enrollment program is the enrollment of an eligible secondary student or home education student in a postsecondary course creditable toward high school completion and a career certificate or an associate or baccalaureate degree. A student who is enrolled in postsecondary instruction that is not creditable toward a high school diploma may not be classified as a dual enrollment student.

The Daytona State College Dual Enrollment program is a cooperative effort between Daytona State College and the Volusia and Flagler county school districts as well as interested private and home schools. Co-sponsored courses are selected jointly by the individual high schools and Daytona State College to avoid unnecessary duplication and assure that Daytona State College courses are complimentary to the high school curriculum. Courses taken through the Dual Enrollment program are creditable toward the high school diploma, Associate of Arts (A.A.) and Associate of Science (A.S.) degrees, and/or certificate programs.

Daytona State College values each student as a unique individual; the college is committed to providing a variety of opportunities that support student academic and personal development. While not for everyone, the dual enrollment program is designed to meet the needs of the academically motivated, socially mature high school student.

Daytona State College's commitment to teaching excellence is reflected in the dual enrollment program. Course content, requirements, and evaluation components are identical to those of academic courses, regardless whether taught on the Daytona State College campuses or the high school campuses. Faculty selected to teach dual enrollment courses, whether employed by Daytona State College or the School District, must meet teaching credentials established by the Commission of the Southern Association of Colleges and Schools.

# CONTACTS

## Daytona State College:

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Sandra Miller, Academic Advising Office (386) 506-3835

Daytona Beach Campus – Main Advising Number (386) 506-3661

Daytona State College Branch Campus Advisors:

|                           |                    |                |
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| Deltona Campus –          | Diane Aronowitz    | (386) 789-7309 |
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| New Smyrna Beach Campus – | Melinda Hamilton   | (386) 423-6321 |
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## Volusia County Schools: (386) 734-7190

### **Academic Courses (A.A./A.S./College Credit Certificate Courses)**

Debbie Drawdy, Coordinator, Student Support Services (386) 734-7190 Ext. 20759  
Dr. Amy Hall, Counseling Specialist (386) 734-7190 Ext. 20658

### **Career and Technical Education Courses (Vocational Certificate Programs)**

Kelly Amy, Coordinator of Career and Technical Education & the Arts (386) 734-7190 Ext. 20641

# DUAL ENROLLMENT CALENDAR

**2015-2016**

## **FALL 2015**

April 2, 2015  
**August 21, 2015**

August 24, 2015  
December 18, 2015  
**January 12, 2016**

Fall Registration opens at DSC  
**Deadline to submit approval form for Fall Dual Enrollment**  
DSC Fall classes begin  
DSC Fall classes end  
**Deadline to return books to the high school Destiny Textbook Office Specialist**

## **SPRING 2016**

Nov. 5, 2015  
**January 15, 2016**

January 19, 2016  
March 14 – 18, 2016  
May 13, 2016  
**May 20, 2016**

DSC Spring Registration opens  
**Deadline to submit approval for Spring Dual Enrollment**  
DSC Spring classes begin  
DSC Spring Break  
DSC Spring classes end  
**Deadline to return books to the school Destiny Textbook Office Specialist**

## **SUMMER TERM A 2016**

March 31, 2016  
**May 17, 2016**

May 18, 2016  
June 29, 2016  
**July 7, 2016**

Summer Registration opens  
**Last day to register for any Dual Enrollment Summer Term A course**  
Summer Term A classes begin  
Summer Term A classes end  
**Deadline to return books to the school Destiny Textbook Office Specialist**

## **SUMMER TERM B 2016**

March 31, 2016  
**July 1, 2016**

July 5, 2016  
August 15, 2016  
**August 19, 2016**

Summer Registration opens  
**Last day to register for Dual Enrollment Summer Term B**  
Summer Term B classes begin  
Summer Term B classes end  
**Deadline to return books to the school Destiny Textbook Office Specialist**

**DAYTONA STATE COLLEGE  
ACADEMIC CALENDAR  
2015 – 2016**

| <b>Fall Semester 2015</b>  | <b>Fall<br/>(15 week)<br/>Term</b> | <b>Fall A -<br/>(7 week)<br/>Term</b> | <b>Fall B - (7<br/>week)<br/>Term</b> |
|--|------------------------------------|---------------------------------------|---------------------------------------|
| Open Registration for Summer/Fall 2015                                       | Apr. 2                             | Apr. 2                                | Apr. 2                                |
| Fall Classes Begin   | Aug. 24                            | Aug. 24                               | Oct. 26                               |
| Last Day to Add/Drop/audit a class/adjust schedule/refund period ends        | Aug. 26                            | Aug. 25                               | Oct. 27                               |
| Labor Day Holiday  | Sept. 7                            | Sept. 7                               | N/A                                   |
| Last Day to Change "I" Grade awarded in Preceding Spring, Summer A, Summer B | Oct. 16                            | Oct. 16                               | Oct. 16                               |
| Advising Week  | Oct. 26-30                         | Oct. 26-30                            | Oct. 26-30                            |
| Deadline for Graduation Applications   | Nov. 20                            | Nov. 20                               | Nov. 20                               |
| Last Day to Withdraw from classes  | Nov. 6                             | Oct. 2                                | Dec. 1                                |
| Open Registration for Spring 2016  | Nov. 5                             | Nov. 5                                | Nov. 5                                |
| Thanksgiving Holiday   | Nov. 26-27                         | Nov. 26-27                            | Nov. 26-27                            |
| Fall Classes End   | Dec. 18                            | Oct. 16                               | Dec. 18                               |

NOTE: The college will be closed from December 21, 2015 – January 3, 2016

| <b>Spring Semester 2016</b>                           | <b>Spring -<br/>(15 week)<br/>Term</b> | <b>Spring A -<br/>(7 week)<br/>Term</b> | <b>Spring B -<br/>(7 week)<br/>Term</b> |
|---|--|---|---|
| Open Registration for Spring 2016                     | Nov. 5                                 | Nov. 5                                  | Nov. 5                                  |
| Spring Classes Begin                                  | Jan. 19                                | Jan. 19                                 | March 21                                |
| Martin Luther King Holiday                            | Jan. 18                                | Jan. 18                                 | Jan. 18                                 |
| Last Day to Add/Drop                                  | Jan. 21                                | Jan. 20                                 | March 22                                |
| Last Day to Change "I" Grade awarded in Fall Semester | March 18                               | March 18                                | March 18                                |
| Spring Break  | March 14-18                            | March 14-18                             | March 14-18                             |
| Priority deadline for Graduation Application          | March 22                               | March 22                                | March 22                                |
| Last Day to Withdraw from Classes                     | April 8                                | Feb. 23                                 | April 26                                |
| Registration for Summer 2016 and Fall 2016            | March 31                               | March 31                                | March 31                                |
| Awards Convocation                                    | April 13                               | April 13                                | April 13                                |
| Spring Classes End                                    | May 13                                 | March 11                                | May 13                                  |
| Commencement  | May 16                                 | May 16                                  | May 16                                  |

| <b>Summer Semesters 2016</b>                | <b>6 Week (A)</b> | <b>10 Week</b> | <b>6 Week (B)</b> |
|---|-------------------|----------------|-------------------|
| Open Registration for Summer 2016/Fall 2016 | March 31          | March 31       | March 31          |
| Classes Begin                               | May 18            | May 18         | July 5            |
| Last Day to Add/Drop                        | May 19            | May 20         | July 2            |
| Memorial Day                                | May 30            | May 30         | May 30            |
| Last Day to Withdraw from Classes           | June 15           | July 1         | Aug. 1            |
| Priority deadline for Graduation            | July 15           | July 15        | July 15           |
| Independence Day                            | July 4            | July 4         | July 4            |
| Classes End                                 | June 29           | July 27        | Aug. 15           |

# DUAL ENROLLMENT

Dual enrollment is authorized under Florida Statute 1007.271 as an articulated acceleration mechanism. Dual enrollment requires a reciprocal agreement between a college and a school district for students to attend college classes to receive credit both at the high school level and at the college level. While not for every student, the dual enrollment program is designed to meet the needs of the academically motivated, socially mature student.

## REQUIREMENTS FOR ADMISSION

1. The student must be enrolled in the School District of Volusia County.
2. The student must be recommended by their school counselor and principal (or designee). School representatives reserve the option to deny a request based on academic behavior and attendance records which indicate that the student would not be best served by this program. Readiness will be based on, but not be limited to, the following factors:
  - Appropriate GPA (there are no exceptions to the required cumulative unweighted 3.0 high school GPA)
  - Qualifying scores on either the SAT, ACT, P.E.R.T. or TABE Test
  - Positive attendance patterns
  - Lack of discipline problems
3. Students enrolling in **A.A. degree** courses must have a cumulative unweighted minimum grade point average (**GPA**) of **3.0** in regular or advanced high school level courses, exhibit sufficient emotional maturity and study habits to benefit from the program, and be recommended for admittance into the dual enrollment program by their school counselor or administrator.
4. Students enrolling in **A.S. degree** courses must have a cumulative unweighted minimum **GPA of 3.0** in regular or advanced high school level courses, exhibit sufficient emotional maturity and study habits to benefit from the program, and be recommended for admittance into the dual enrollment program by their school counselor or administrator.
5. Students enrolling in **vocational certificate courses** must have a minimum cumulative unweighted **GPA of 2.0** in regular or advanced high school level courses and have sufficient emotional maturity and study habits to benefit from the program. Students must declare their intent to complete a specific career and technical education program. A list of approved programs can be found on pages 8-9 of this document.
6. Students must take the appropriate portion(s) of the Post-Secondary Readiness Test (P.E.R.T.) to enroll in A.A., A.S., or College Credit Certificate courses, or the Test of Adult Basic Education (TABE) for vocational certificate courses, and demonstrate achievement at norms established as a prerequisite for the type of course requested. Students may also qualify by taking and meeting course specific standards on the FCAT, SAT or ACT.
7. The following scores should be used when placing Dual Enrollment students into college courses:

### ENC 1101

ACT: 19 or higher in Reading, 17 or higher in English

SAT: 440 or higher in Critical Reading  
P.E.R.T: 106 or higher in Reading and 103 or higher in Writing

**MAT 1033**

ACT: 19 or greater in Math  
SAT: 440 or greater in Math  
P.E.R.T: 114-122 in Math

**MAC 1105**

ACT: 21 or greater in Math  
SAT: 500 or greater in Math  
P.E.R.T: 123-134 in Math

**MAC 1140, MAC 1114, STA 2023**

P.E.R.T: 135-144 in Math

**MAC 2233, MAC 2311**

P.E.R.T: 145-150 in Math

**REQUIRED TABE SCORES FOR VOCATIONAL CERTIFICATE PROGRAMS**

- Air Conditioning, Refrigeration and Heating Mechanic – Reading 9, Math 10, Language 9
- Air Conditioning, Refrigeration and Heating Technology- Reading 9, Math 10, Language 9
- Automotive Collision, Repair and Refinishing - Reading 9, Math 9, Language 9
- Automotive Service Technology - Reading 9, Math 10, Language 9
- Baking and Pastry - Reading 9, Math 9, Language 9
- Machining - Reading 9, Math 9, Language 8
- Welding Technology - Reading 9, Math 9, Language 9

\*\*\*Required test scores are state mandated. These score requirements will change if required by the Florida Department of Education.

8. Students may enroll in Student Success (SLS 1122) with a **minimum GPA of 2.5 GPA** and a P.E.R.T. score of 84 or higher on Reading and 90 or higher on Writing.
9. All college credits earned through the dual enrollment program prior to graduation from high school will be recorded on the student’s permanent academic record (transcript) at DSC. It is important to be aware that dual enrollment can affect a student’s eligibility for future financial aid. Students who fail, withdraw, or take classes they do not need may not be eligible for financial aid upon high school graduation.
10. **Students must declare a major on the dual enrollment form. Students may only take classes required for their declared major. Students in an Associate of Arts program must complete the General Education requirements and any pre-requisite course(s) needed to transfer into their intended bachelor’s degree program before they will be permitted to take other elective courses.**



11. Eligible students may enroll in the following dual enrollment programs:

**A. ASSOCIATE OF ARTS DEGREE** - Students may enroll in courses listed in the A.A. program guide, with the exception of courses that are less than three credit hours or private lesson courses.

**B. ASSOCIATE OF SCIENCE PROGRAMS**

|                                       |                                    |
|---------------------------------------|------------------------------------|
| Architectural and Building Technology | Drafting and Design (CAD)          |
| Computer Engineering Technology       | Electronics Engineering Technology |
| Computer Information Technology       | Hospitality Management             |
| Computer Programming and Analysis     | Networking Services Technology     |
| Culinary Management                   | Simulation and Robotics Technology |

**C. COLLEGE CREDIT CERTIFICATE PROGRAMS**

|   |                                   |
|---|-----------------------------------|
| AutoCAD Foundations                     | Information Technology Support    |
| Computer Engineering Technology (Cisco) | Information Technology Technician |
| Computer Programming                    | Microcomputer Repair/Installer    |
| Computer Specialist                     | Network Communications (LAN)      |
| Drafting and Design Technology          | Network Communications (WAN)      |
| Information Technology Administration   | Network System Developer          |
| Information Technology Analysis         | Web Development Specialist        |
| Information Technology Management       | Wireless Communications           |

**D. VOCATIONAL CERTIFICATE PROGRAMS (CAREER DUAL ENROLLMENT)**

Air Conditioning, Refrigeration and Heating Mechanic  
Air Conditioning, Refrigeration and Heating Technology  
Automotive Collision, Repair and Refinishing  
Automotive Service Technology  
Baking and Pastry  
Machining  
Welding Technology

**E. BACHELOR'S DEGREES** All Bachelor's degrees are two plus two programs. Students must have the required Associate degree and be admitted to the program to take Bachelor's level courses. Students must also complete the prerequisites for the programs while they are in the associates program.

Bachelor of Applied Science  
Bachelor of Science in Information Technology  
Bachelor of Science in Education

- Elementary Education
- Exceptional Education
- Secondary Biology Education
- Secondary Chemistry Education
- Secondary Earth/Space Science Education
- Secondary Mathematics Education

Bachelor of Science in Engineering Technology  
Electrical Engineering Technology Concentration  
Bachelor of Science in Computer Information Technology

# DAYTONA STATE COLLEGE

## DUAL ENROLLMENT TEST/RETEST RULES

DSC limits all students to three P.E.R.T. attempts which are used for college credit programs, and the **Test of Adult Basic Education (TABE)** which is used for Vocational programs.

1. Students will take the initial P.E.R.T. at the DSC Assessment Center; their high school counselor will refer them for this assessment.
2. Students must attend school for a full semester between test retakes.
3. Students are permitted to take the P.E.R.T. three times at the college.
4. Test attempts at the high school will be in accordance with Volusia School District rules.

Students who take the P.E.R.T. on their high school campus are permitted to use the test scores for dual enrollment purposes.

## A.A. DEGREE PROGRAMS

According to the articulation agreement among all Florida public institutions of higher education, students who receive an A.A. degree from Daytona State College have met the general education requirements for admission to the state's upper division public institutions. Although an A.A. degree guarantees admission to a Florida public institution, it does not guarantee acceptance to specific university or a university's selected, special or limited access programs. Associate of Arts Degree recipients will have to compete on the same basis as students already enrolled at the institutions for admission to these programs. For further information regarding an A.A. Degree at DSC, please refer to their current college catalog.

NOTE: Students who earn their A.A. degree before or at the same time as high school graduation must apply to the state university as a freshman and meet freshman entrance requirements including required SAT/ACT scores and competitive high school and college GPA's.

If students do not have competitive GPA's or SAT/ACT scores, the college recommends that they not complete their A.A. degree while still in high school. Students who take at least 12 credit hours AFTER high school graduation can apply to the state universities as transfer students.

## RESTRICTIONS

- Students may register for a maximum of two totally on-line courses at DSC per 15 week semester.
- Students may not enroll in college preparatory courses.
- Vocational courses must be part of the high school student's approved certificate program. Singular vocational course offerings will not be approved.
- Students may enroll in up to 15 credit hours per semester at DSC during the fall and spring semesters. Students may take an additional one credit hour per semester for any needed lab if their cumulative college GPA is 3.0 or above. In addition, graduating seniors may take up to 18 credit hours in the spring

semester of their graduating year if the extra class allows them to complete their degree. Students must be enrolled in a minimum of one course at their high school.

- During the summer semester, students may take no more than 14 credit hours (2 classes in the “A” term, 2 two classes in “B” term, and 2 extra credit hours for labs, if needed). Ten week courses will be counted as “A” term credits. Parents and students should take into consideration the length of the course and understand that the same information is condensed into a shorter time period during the summer.

## ONLINE COURSES

Online courses at the college are different than the online courses students take through Florida Virtual School and/or Volusia Virtual. It is recommended that students refer to the following webpage to determine if online courses are appropriate before registering for these courses:

**<http://online.daytonastate.edu/students/index.html>** Click on the link that says “Is online learning right for you”. Students should also follow the steps listed on the website to be sure they are ready for their online course.

## RIGOR OF COLLEGE COURSES

Students and parents should understand that dual enrollment courses are college courses and the same guidelines apply for both dual enrolled students and DSC adult students. This is mandatory, in order to comply with state regulations and the Southern Association of Colleges (SAC) accreditation requirements. Students are required to comply with the course syllabus, assignment deadlines and attendance policies as stated in the syllabus; absences such as school sports events, band trips, family trips, etc. are not exempt from attendance requirements.

Grades earned by dual enrolled students become a permanent part of both the high school and college transcript and are weighted on the high school transcript the same as IB and AP courses.

While appropriate for college-level study, course materials and class discussions may reflect topics not typically included in high school classes. Courses will not be modified to accommodate variations in student age and/or maturity.

## ATTENDANCE

Students are expected to actively participate and abide by both high school and college attendance policies. Students are expected to attend every class session. Students who have a planned vacation during a specific semester should not register for a college course during that semester. Each instructor will explain his/her attendance policy in the syllabus and will grade students in accordance with those policies.

# CALENDAR

The beginning and ending dates of courses offered during the regular day at a high school facility will coincide with Volusia County Schools' calendar. Courses offered on the college campus and courses offered before or after the regular school day at a high school facility will be scheduled according to the Daytona State College calendar.

The student holidays for the Volusia County School District and Daytona State College do not always coincide. Students will be responsible for attending classes on the college campus even if it is a student holiday for the high school.

## CONTINUED DUAL ENROLLMENT

1. Students will be awarded high school and college credit as stated in the list of approved courses for dual-enrollment. This list can be found at: <http://www.flvc.org>.
2. Students must maintain a minimum 3.0 cumulative, unweighted high school GPA (2.0 for Career/Vocational) to continue to participate in the dual enrollment program. There are absolutely no GPA exemptions for the high school GPA requirement.
3. Dual enrolled students must maintain a minimum 2.0 cumulative college GPA in order to continue participating in dual enrollment.
4. Students who earn a grade of "F" or "FN" in a dual enrollment course will not be permitted to dual enroll for the following two college semesters. These students must meet the required high school and college GPA's in order to resume program participation. Students who return to the dual enrollment program may only take the course in which they earned the grade of "F" or "FN". If the students earn a "C" or higher in the repeated course, they may then resume taking up to 15 credit hours during subsequent semesters. If they earn a "D" or "F" in the repeated course, their participation in the dual enrollment program will be terminated.
5. Students who withdraw from a course twice (the same course or two different courses) will be ineligible for future dual enrollment opportunities.
6. Students who earn a "D" in a course, but still meet the GPA requirements for both high school (unweighted, cumulative 3.0) and college (cumulative 2.0), are permitted to repeat the course in which they earned a "D" grade; however they may only enroll in that course during the following semester. Students who earn a "D" during their first semester of dual enrollment are exempt from the college GPA requirement for that semester only. The student must meet the high school GPA requirement to be permitted to repeat the course.
7. Students who have graduated from high school or who are on track to graduate before the completion of the dual enrollment course are not eligible to participate in the dual enrollment program.
8. Dual enrolled students must request to withdrawal if they do not wish to complete their dual enrollment course. This must take place within the dates designated by the college each semester for withdrawing without a grade penalty. **The high school counselor must sign the withdrawal form. Withdrawal deadlines are posted in the DSC academic calendar. Students must be present at the college to withdraw from a course.**

9. The following behavioral requirement is addressed in F.S. 1007.271(3) ...”Regardless of meeting student eligibility requirements for continued enrollment, a student may lose the opportunity to participate in a dual enrollment course if the student is disruptive to the learning process such that the progress of other students or the efficient administration of the course is hindered”.
10. Some colleges or universities may not accept dual enrollment credit. Students should check with the admissions office of the college they plan to attend to determine if their dual enrollment credit will be accepted.
11. The DSC dual enrollment office must receive the dual-enrollment approval form **no later** than the deadline date listed on the Dual Enrollment Calendar for that term. Failure to meet this deadline may result in the student being denied access to the dual enrollment program for that semester.
12. Students who are denied future dual enrollment due to college GPA, course withdrawal, or failing grades may file an appeal with the VCS Deputy Superintendent for Instructional Services. Acceptable appeals may be based on student illness, family emergency, or other extenuating circumstances that prevented the student from successfully completing the course(s). Documentation will be required, including the student’s plan to ensure future success.

## **INSTRUCTIONAL MATERIALS/FEES**

1. Dual enrollment students will be exempt from payment of fees for instruction at DSC if all procedures are followed properly. Kits, equipment, and tools that are kept by the students must be purchased by the students.
2. Students will receive their dual enrollment textbook(s) or a book voucher from their high school Destiny Textbook Office Specialist approximately two weeks before the start of each semester. If the high school has the dual enrollment textbook(s) on hand, the student will be issued book(s) by their high school Destiny Textbook Office Specialist; if not, students will use the voucher to obtain book(s) from the DSC Bookstore.
3. Students must obtain a DSC photo ID from the DSC Campus Safety Office before taking their book voucher to the DSC Bookstore to pick up their books.
4. Upon completion of the dual-enrollment course, students must return their textbooks to the high school Destiny Textbook Office Specialist. **Failure to return textbooks within one week of the end of the semester will result in an obligation for the cost of the books. These costs will not be waived.**

## **TRANSPORTATION**

Students and/or parents/legal guardians will provide all transportation and accept all liability for transportation while taking dual enrollment courses at a DSC campus, or any other site away from the student’s home campus.

## **EARLY ADMISSION**

Many colleges and universities accept students after they complete their junior year (11th grade) in high school (early admission). In other words, the student begins college without a high school diploma. Early Admission

is a form of dual-enrollment that allows the student to receive a high school diploma after successful completion of the first year of college. Daytona State College, the University of Florida, and the University of Central Florida have early admission dual enrollment agreements with Volusia County Schools. Early admission may be approved by the School Board when the following requirements have been met:

- The student has completed all required courses for the standard 24 credit diploma except electives and one credit in English, ½ credit in Economics and ½ credit in American Government.
- ACT or SAT test scores have been submitted prior to the term of desired entrance. Test scores will be evaluated for entrance into the college program. Students without SAT or ACT scores may take the Post-Secondary Education Readiness Test (PERT) or College Placement Test (CPT).
- The principal of the high school has recommended the student for early admission.
- The student has a 3.0 or higher unweighted high school GPA.
- Early Admission students will be required to take a minimum of 12 credit hours each semester. These credits must be applicable to both the high school diploma and the associate degree.
- The student has been accepted by a post-secondary regionally-accredited college or university.
- Students must provide their own transportation to the college campus.

The early admission student will receive a high school diploma when these conditions have been met:

- The student has completed college credits to equal two semesters as determined by the college of attendance, with a normal class load, and with at least a “C” average or its equivalent.
- The district has received written documentation from the college of attendance covering the college work.
- A college English course consisting of two semesters, a college Economics course, and a college American Government course have been successfully completed.

NOTE: A student in the early admissions program shall not be ranked in his/her high school graduating class. Please refer to School Board Policy 307 for additional information.

## **VOCATIONAL CERTIFICATE PROGRAMS**

- Vocational dual enrollment shall be available for secondary students seeking a degree or certificate from a completed job-preparatory program, but students shall not enroll in isolated vocational courses.
- Students enrolled in specific vocational courses must be informed that these credits may not count in another program area if they change their major.
- Vocationally dual enrolled students must be reported as basic FTE regardless of whether the dual enrollment occurs on or off the DSC campus.

## FULL-TIME STUDENTS (High School and College Courses)

- The following chart outlines the minimum and maximum combined high school course/college hours for VCS students. In order to be considered full-time, students must enroll in the minimum hours listed in the chart.
- DSC will offer 7-8 week courses during the 2015-2016 school year. Students must enroll in these courses at the beginning of the semester, regardless of the courses selected.
- This chart pertains to all semester hour DSC courses, regardless of whether they are A.A. or A.S. degree courses.

### 7-Period Day Schedule

| <u>Minimum hours</u> |                      | <u>Maximum hours</u> |                      |
|----------------------|----------------------|----------------------|----------------------|
| High School Courses  | College Credit hours | High School Courses  | College credit hours |
| 1                    | 15-16                | 1                    | 15-16                |
| 2                    | 12                   | 2                    | 15-16                |
| 3                    | 9                    | 3                    | 9                    |
| 4                    | 6                    | 4                    | 9                    |
| 5                    | 3                    | 5                    | 6                    |
| 6                    | 3                    | 6                    | 6                    |
| 7                    | 0                    | 7                    | 3                    |

\*\*SLS courses taken on high school campuses should be considered as part of the student's regular 7-period day schedule. "College credit hours" referenced above relate to college courses taken online or at one of the DSC campuses.

# **DUAL ENROLLMENT PROCESS**

## **Volusia County Public Schools/DSC Campus**

**Step 1:** The school counselor discusses the dual enrollment option with student and parent(s), explaining the advantages and disadvantages of dual enrollment.

**Step 2:** The school counselor checks to see if the student has met the cumulative, unweighted 3.0 GPA requirement for dual enrollment.

**Step 3:** The school counselor gives the Dual Enrollment Admissions Form (with GPA verified via counselor's initials) to student. Student and parent sign the form.

**Step 4:** The student takes the form to the DSC Admissions office on the Daytona Campus or the Enrollment Services Office on any DSC Regional Campus. The student will be admitted and provided with a DSC ID number.

**Step 5:** If the student does not have acceptable ACT, SAT, or P.E.R.T. scores, he/she will be sent to the DSC Assessment office to take the P.E.R.T. **NOTE: The student must have a copy of his/her DSC Admissions form and a valid photo ID in order to take the P.E.R.T.**

**Step 6:** If the student has acceptable test scores (SAT, ACT, P.E.R.T.), the school counselor works with the student to select appropriate courses based on what he/she needs to meet high school graduation requirements. The counselor will also check for seat availability of selected courses. The counselor will enter the courses and section numbers on the Dual Enrollment Registration Form and will sign his/her name beside each selected course.

**Step 7:** The student will then report to the DSC Academic Advising office for Academic Advising.

**Step 8:** The student will be sent to the DSC Registration Office to register for classes.

**\*\* PLEASE NOTE: Due to college privacy regulations, the student must be present to be advised and to register. Parents are not permitted to register their child for college classes without the student present.**

**Step 9:** Students apply for a parking decal, if needed. The student will need to obtain a DSC photo ID from the DSC Campus Security office.

**Step 10:** The student will take a copy of his/her schedule to the school Destiny Textbook Office Specialist no earlier than two weeks prior to the start of the semester. The Destiny Textbook Office Specialist will issue the student his/her dual enrollment textbook(s) or a textbook voucher to take to the DSC Bookstore.

**Step 11:** If necessary, the student will take the book voucher, DSC photo ID, and a copy of their schedule to the Bookstore (Daytona or Deland campus). Textbooks are issued for the courses listed on the student's schedule. The student is given a receipt showing the title(s) and cost(s) of the book(s) received. The student will take the receipt, completed book voucher and his/her schedule to his/her school Destiny Textbook Office Specialist.

**Step 12:** Students must return their textbook(s) to the high school Destiny Textbook Office Specialist within one week of the end of the semester. Students will be charged for textbooks that are not returned.

**CONTINUING STUDENTS: Begin the process at Step 6, above.**

**NOTE: DUAL ENROLLMENT STUDENTS ARE ELIGIBLE TO USE COLLEGE RESOURCES SUCH AS: The Academic Support Center, the Writing Center, the Library, Student Disability Services, Academic Advising, the Career Center, Student Activities/clubs, etc. Research shows that successful college students utilize available college resources. Dual enrollment students are encouraged to make full use of all available college resources.**



## FREQUENTLY ASKED QUESTIONS

1. Am I eligible to dual enroll?  
*In order to be eligible you must:*
  - *Have a 3.0 unweighted cumulative GPA in high school level courses for academic dual enrollment*
  - *Have 3.0 unweighted cumulative GPA in high school level courses for A.S. degree or college credit certificate.*
  - *Have 2.0 unweighted cumulative GPA in high school level courses for vocational certificate career and technical dual enrollment*
  - *Meet the minimum testing requirements (FCAT, PERT, SAT, ACT or TABE)*
2. How do I get started with dual enrollment?  
*Make an appointment with your school counselor and get a Dual Enrollment Approval Form.*
3. How do I know which courses to take?  
*You should discuss your courses with your school counselor. Look for courses that help you:*
  - *Meet your subject area requirements for graduation*
  - *Complete a career and technical program of study and/or*
  - *Count towards you're A.A., A.S. degree*
4. I've never dual enrolled before. Which courses should I take first?  
*If you have a 3.0 GPA and meet the minimum test score requirements for academic dual enrollment, it is recommended that you take ENC 1101 (College Composition) and SLS 1122 (Student Success). The College Composition class is a pre-requisite for most of the AA degree courses. The Student Success class is a good orientation class for college.*
5. How do I know which courses meet high school subject area requirements?  
*Your school counselor has a list of which courses meet the subject area requirement and will be able to assist you with choosing courses that meet your high school graduation requirements.*
6. How do I know which courses I need for DSC degrees or programs?  
*The requirements for the AA degree and programs at DSC can be found in the DSC catalog at <http://www.daytonastate.edu/catalog/>*  
*The catalog also contains course descriptions with any pre-requisites required. You should also meet with an Academic Advisor at DSC and ask them to review your degree requirements. They can explain what is required for your degree and make sure you know what university pre-requisites you will need to take for transfer to your intended university and major.*
7. Can Advanced Placement English substitute for ENC 1101 (College Composition) when required as a prerequisite of a course?  
*If you have taken AP English and scored a 3 or higher on the AP exam, then you can substitute AP English as a prerequisite. Your school Counselor will give you proof to bring to DSC when you register.*

# APPENDIX



**DUAL ENROLLMENT FORM**

**PLEASE COMPLETE THIS FORM IN INK (FORM MUST BE COMPLETED ON BOTH SIDES)**

Semester:  Fall     Spring     Summer    Year \_\_\_\_\_

DSC Student ID # \_\_\_\_\_ High School \_\_\_\_\_ High School ALPHA/ID# \_\_\_\_\_

|  |  |          |   |   |                  |
|--|--|----------|---|---|------------------|
| <b>Name (Please Print)</b>   | (Last Name) <b>SAMPLE</b>  |          |   | (First Name)  | (Middle Initial) |
| <b>Address</b>   | (house #)  | (Street) | (City)  | (State)   | (Zip)            |
| <b>Social Security Number</b><br>** See Below  | (only needed in first semester)  |          | <b>Expected High School Graduation Date:</b>  |   |                  |
| <b>Date of Birth</b>   | <b>SAMPLE</b>  |          | <b>Place of Birth</b>                         |   |                  |
| <b>Phone Number</b>  | <b>SAMPLE</b>  |          |   |   |                  |
| <b>Email Address</b>   |  |          |   |   |                  |
| <b>Emergency Contact</b>   | (Name)   |          | (Relationship)                                | (Phone Number)  |                  |
| <b>Native Language</b>   | <input type="checkbox"/> English <input type="checkbox"/> Other  |          | <b>Gender (Optional)</b>                      | <input type="checkbox"/> Male <input type="checkbox"/> Female |                  |
| <b>Race/Ethnicity (2 part question) (Optional)</b>   | 1. Are you Hispanic/Latino? (circle response)    Yes    No   |          |   |   |                  |
|  | 2. Select one or more: <input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Asian<br><input type="checkbox"/> Black or African American <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> White |          |   |   |                  |
| <b>Degree/Major</b>  |  |          | <b>Cumulative High School Unweighted GPA:</b> |   |                  |
|  |  |          | <b>HS Counselor Signature</b>                 |   |                  |
| <b>DSC Program Code (DSC staff only)</b>   | <input type="checkbox"/> 0005 (Adult Ed) <input type="checkbox"/> 0008 (Public) <input type="checkbox"/> 0009 (Private/Home School)  |          |   |   |                  |
| <b>Test Scores (Cannot be more than 2 years old)</b><br><br>Please attach copy of SAT, ACT, or FCAT scores if not using PERT | <b>PERT:</b> Reading (106)   |          | Writing (103)                                 | Math (114)  |                  |
|  | <b>SAT:</b> Critical Reading (440)   |          | Math (440)                                    |   |                  |
| <b>TABE Scores</b>   | <b>ACT:</b> Reading (19)   |          | English (17)                                  | Math (19)   |                  |
|  | <b>10<sup>th</sup> grade FCAT 2.0:</b> Reading (262)   |          |   |   |                  |
| <b>TABE Scores</b>   | Reading  |          | Language                                      | Math  |                  |

**Course Schedule for Registration (All courses must count toward the HS diploma)**

**COURSE REQUEST(S): from the DSC schedule of courses, please list your choices (Registration subject to space availability).**

| COURSE #<br>(i.e. ENC 1101) | Section Number | Number of Credits | Online Y/N (limit 1) | Days/Time | HS Counselor/Designee Signature | DSC Advisor Signature |
|-----------------------------|----------------|-------------------|----------------------|-----------|---------------------------------|-----------------------|
|                             |                |                   |                      |           |                                 |                       |

**ALL CLASSES MUST COUNT TOWARD THE STUDENT'S DECLARED COLLEGE MAJOR. HIGH SCHOOL COUNSELORS ARE NOT VERIFYING THAT THE COURSES LISTED ARE PART OF THE ASSOCIATE OF ARTS DEGREE AT DAYTONA STATE COLLEGE. DAYTONA STATE ACADEMIC ADVISORS WILL VERIFY THAT ALL CLASSES COUNT TOWARD THE DEGREE.**

## AGREEMENT AND SIGNATURES

Participation in the dual enrollment program is dependent on placement test scores. Admission to the College does not constitute approval to participate in the program.

**\*\* I understand that Daytona State College collects Social Security Numbers as authorized by Florida Statutes (1008.386) as a means of identification to avoid duplication and other uses such as the Hope Tax Credit (USC Title 26) and Financial Aid processing (34 CFR, Sect. 668.36)**

Students who earn an “F” grade or withdraw from two or more classes are no longer eligible to participate in the dual enrollment program. Students must maintain a 3.0 unweighted high school GPA and a minimum 2.0 college GPA to be permitted to continue to participate in the dual enrollment program.

In accordance with s. 1007.263, F.S. regardless of meeting student eligibility requirements for continued enrollment, a student may lose the opportunity to participate in a dual enrollment course if the student is disruptive to the learning process such that the progress of other students or the efficient administration of the course is hindered. In addition, a student will be sanctioned accordingly if found to violate any of the DSC student code of conduct standards as outlined in the DSC Student Handbook. This could include a sanction ranging from a warning to permanent dismissal from DSC.

While Daytona State College strives to provide a safe learning environment for our students please be aware that this is a public institution and as such our campuses are open to the public. Unlike high schools the college cannot restrict access to our campuses and we do not do background checks on our students. Dual Enrollment students are in class with a diverse group of students and will be interacting with people of various age groups.

I also understand that the grade earned will become a permanent part of both the high school and college transcript. The student is responsible for meeting all appropriate deadlines, including those for submitting this form, registration dates, withdrawal dates and procedures. It is the student’s responsibility to obtain approval from the high school counselor to drop or withdraw from a Dual Enrollment Course. **PARENTS CANNOT ADMIT, ENROLL, DROP, WITHDRAW, OR REGISTER A STUDENT WITHOUT THE STUDENT PRESENT.**

SAMPLE

SAMPLE

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

*Form must be signed by parent/guardian before the student can be admitted or registered.*

**ATTENTION HIGH SCHOOL COUNSELOR:** Please enter the student’s high school class times below. If a course section is full the Academic Advisor will try to find another section to fit within the high school schedule. **This is optional to try to help the college avoid times when the student has high school classes scheduled. If you do not know the times please leave this blank.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SAMPLE DO NOT COPY**



# DAYTONA STATE COLLEGE

## DUAL ENROLLMENT REQUEST - DROP - WITHDRAWAL

|          |      |  |        |  |        |  |      |   |   |  |  |
|----------|------|--|--------|--|--------|--|------|---|---|--|--|
| SEMESTER | FALL |  | SPRING |  | SUMMER |  | YEAR | 2 | 0 |  |  |
|----------|------|--|--------|--|--------|--|------|---|---|--|--|

|         |  |  |  |  |  |  |      |  |  |   |  |  |   |  |  |
|---------|--|--|--|--|--|--|------|--|--|---|--|--|---|--|--|
| DSC ID# |  |  |  |  |  |  | DATE |  |  | - |  |  | - |  |  |
|---------|--|--|--|--|--|--|------|--|--|---|--|--|---|--|--|

|           |       |      |
|-----------|-------|------|
| LAST NAME | FIRST | M.I. |
| Sample    |       |      |

THE FOLLOWING CLASSES NEED TO BE: (CIRCLE ONE) 1.DROPPED  
2.WITHDRAWN

| COURSE PREFIX/NUMBER | SECTION | COURSE TITLE | *COUNSELOR'S SIGNATURE |
|----------------------|---------|--------------|------------------------|
| Sample               |         |              |                        |
| Sample               |         |              |                        |
| Sample               |         |              |                        |
| Sample               |         |              |                        |
|                      |         |              |                        |

Note: Counselor's signature is mandatory for each requested course. 

|                         |  |
|-------------------------|--|
| ORIGINATING HIGH SCHOOL |  |
|-------------------------|--|

**NOTE: THE STUDENT MUST BE PRESENT TO DROP OR WITHDRAW FROM A COURSE**

|                            |  |      |
|----------------------------|--|------|
| STUDENT'S SIGNATURE        |  | DATE |
| PROCESSING STAFF SIGNATURE |  | DATE |

August 2, 2012

## DUAL ENROLLMENT TRANSFER GUARANTEES

The dual enrollment program is an opportunity to take challenging courses and accelerate education opportunities. With hundreds of dual enrollment courses available, there is great potential to further engage and motivate students to pursue academically rigorous courses that capture their interests. Successful completion of dual enrollment courses allows eligible high school students to simultaneously earn high school core or elective credit and postsecondary credit toward a career certificate, an associate degree, or a baccalaureate degree.

Dual enrollment courses will receive the same weighting for the high school grade point average as Advanced Placement (AP), International Baccalaureate (IB), and Advanced International Certificate of Education (AICE) courses. In addition, dual enrollment courses that meet core state university admission requirements in English/Language Arts, Mathematics, Natural Sciences, Social Sciences, or World Languages shall receive the same weighting as AP, IB, and AICE courses in the calculation of the high school grade point average used for admission decisions.

Students should understand, however, that dual enrollment courses are college-level courses, and the amount of work and rigor of content in dual enrollment courses may be much greater than in high school courses. In addition, dual enrollment course grades become a part of a student's permanent college transcript and are calculated into the student's permanent postsecondary grade point average. Poor performance in dual enrollment courses may affect university admissions and financial aid. It is important to do well in these courses to realize the benefits of dual enrollment.

Course selection is important for the dual enrollment student since different programs at a college require different courses to complete the certificate or degree. By choosing courses wisely, students can reduce the time it takes to complete a program after high school graduation. Some students are even able to complete their college certificate or degree at the same time they graduate from high school. Students who don't know what they want to study in college should consult with an advisor to consider focusing on completing general education requirements in communications, mathematics, social sciences, natural sciences, and humanities. All degree programs require general education coursework and, while there is some variation from institution to institution, there are general education courses that are common among most, if not all, institutions.

Florida dual enrollment college credit will transfer to any Florida public college or university offering the Statewide Course Numbering System course number, and must be treated as though taken at the receiving institution. However, if students do not attend the same college or university where they earned the dual enrollment credit the application of transfer credit to general education, prerequisite, and degree programs may vary at the receiving institution. Private and out-of-state colleges and universities may or may not grant college credit for courses taken through dual enrollment.

*July 2012*

Downloaded from Florida Department of Education/Aug. 2013/ <http://www.fldoe.org/articulation>

# ASSOCIATE OF ARTS DEGREE REQUIREMENTS

*For students starting prior to Fall 2015*

*Students should check with their college advisor to ensure they are taking the proper courses to graduate*

**Requires minimum of 60 hours:**

- 36 hours of General Education Classes – NOTE: students must earn a “C” or better in all General Education courses
- 24 hours of Electives (must come from elective list)
- Students must have a 2.0 or higher cumulative college GPA to graduate

**\*\*NOTE: Students must have either 2 years of the same high school foreign language *OR* two semesters of college level foreign language. If foreign language is taken in college it will count as elective hours in the AA degree.**

**\*\* WHEN A CLASS SHOWS A LAB (L) BOTH THE CLASS AND THE LAB SHOULD BE LISTED ON THE DUAL ENROLLMENT FORM.**

*General Education courses must be taken first. Elective hours must be used to take prerequisite courses for the student’s intended university major. Students must declare their intended transfer school and major before they will be permitted to take elective courses.*

## COMMUNICATIONS CORE (English)

Nine credit hours required

| Course Number | Course Name  | DSC Credit | High School Credit       |
|---------------|--|------------|--------------------------|
| ENC 1101      | English Composition I (CPT/SAT/ACT)                                | 3          | 1.0 English              |
| ENC 1102      | English Composition II (prereq. ENC 1101)                          | 3          | 1.0 English              |
| SPC 2608      | Oral Communication/Research/ Presentation skills (prereq. ENC1101) | 3          | 0.5 Performing/Fine Arts |

## MATHEMATICS CORE

Six credit hours required - **Choose two courses**

| Course Number | Course Name   | DSC Credit | High School Credit |
|---------------|---|------------|--------------------|
| MAC 1105      | College Algebra (prereq. MAT1033 or placement)                                  | 3          | 1.0 Math           |
| MAC 1114      | College Trigonometry (prereq. MAC1105 or placement)                             | 3          | 1.0 Math           |
| MAC 1140      | Pre-Calculus Algebra (prereq. MAC1105 or placement)                             | 3          | 1.0 Math           |
| MAC 2233      | Calculus for Business and Nonphysical Sciences I (prereq. MAC1140 or placement) | 3          | 1.0 Math           |
| MAC 2311/L    | Calculus I and Lab (prereq. MAC1140 & MAC1114 or placement)                     | 4          | 1.0 Math           |
| MAC 2312/L    | Calculus II and Lab (prereq. MAC 2311/L)  | 4          | 1.0 Math           |
| MAC 2313/L    | Calculus III and Lab (prereq. MAC 2312/L)                                       | 4          | 1.0 Math           |
| MAP 2302/L    | Differential Equations and Lab (prereq. MAC 2312/L)                             | 3          | 1.0 Math           |
| MGF 2106      | College Mathematics   | 3          | 1.0 Math           |

|          |  |   |          |
|----------|--|---|----------|
| MGF 2107 | Mathematics for Liberal Arts                       | 3 | 1.0 Math |
| STA 2023 | Elementary Statistics (prereq MAC1105 or MGF 2106) | 3 | 1.0 Math |

## **SCIENCES CORE**

Six credit hours required: three credits from biological sciences and three credits from physical sciences.

### **Biological Science**

| <b>Course Number</b> | <b>Course Name</b>   | <b>DSC Credit</b> | <b>High School Credit</b> |
|----------------------|--|-------------------|---------------------------|
| BOT 1010/L           | General Botany and Lab   | 4                 | 1.0 Equally Rigorous      |
| BSC 1005/L           | Survey of Biological Science (For Non-Science Majors) with lab | 4                 | 1.0 Biology               |
| BSC 1010/L           | General Biology I and Lab                                      | 4                 | 1.0 Biology               |
| BSC 1020             | Human Biology (no lab is available)                            | 3                 | 0.5 Equally Rigorous      |
| BSC 2930             | Biological Themes in Film                                      | 3                 | 0.5 Elective              |
| OCB 2000/L           | Introduction to Marine Biology and Lab                         | 4                 | 1.0 Equally Rigorous      |
| BSC 1085/L           | Human Anatomy & Physiology I and Lab                           | 4                 | 1.0 Equally Rigorous      |

### **Physical Sciences**

| <b>Course Number</b> | <b>Course Name</b>                             | <b>DSC Credit</b> | <b>High School Credit</b>            |
|----------------------|--|-------------------|--------------------------------------|
| AST 1002             | Astronomy                                      | 3                 | 0.5 Equally Rigorous                 |
| CHM 1025/L           | Introduction to Chemistry and Lab              | 4                 | 1.0 Equally Rigorous                 |
| CHM 1045/L           | General College Chemistry I and Lab            | 4                 | 1.0 Equally Rigorous                 |
| GLY 2010/L           | Physical Geology and Lab                       | 4                 | 1.0 Equally Rigorous                 |
| MET 2010             | Meteorology                                    | 3                 | 0.5 Equally Rigorous                 |
| OCE 1001             | Introduction to Oceanography (Lab is optional) | 3                 | 0.5 Equally Rigorous<br>1.0 with lab |
| PHY 1053/L           | College Physics I and Lab                      | 4                 | 1.0 Equally Rigorous                 |
| PHY 2048/L           | Physics with Calculus and Lab                  | 5                 | 1.0 Equally Rigorous                 |
| PSC 1121             | Physical Science                               | 3                 | 0.5 Equally Rigorous                 |

Note: For those students selecting a four hour science course, three hours are applied to the general education core area and one is applied to the appropriate elective hour.

## **HUMANITIES, CULTURAL & AESTHETIC CORE**

| <b>Course Number</b> | <b>Course Name</b>                          | <b>DSC Credit</b> | <b>High School Credit</b> |
|----------------------|---|-------------------|---------------------------|
| AML 2050             | Modern American Literature                  | 3                 | 0.5 English               |
| AML 2060             | Contemporary American Literature            | 3                 | 0.5 English               |
| AML 2600             | Introduction to African American Literature | 3                 | 0.5 Elective              |
| ENL 2931             | Selected Topics in Shakespeare              | 3                 | 0.5 Elective              |
| LIT 2040             | Dramatic Literature                         | 3                 | 0.5 Elective              |
| LIT 2110             | Masterpieces of World Literature I          | 3                 | 1.0 English               |
| LIT 2120             | Masterpieces of World Literature II         | 3                 | 1.0 English               |
| LIT 2380             | Literature by Women                         | 3                 | 0.5 Elective              |



|          |                          |   |                          |
|----------|--------------------------|---|--------------------------|
| LIT 2602 | Literature of the Sea    | 3 | 0.5 Elective             |
| ARH 1000 | Art Appreciation         | 3 | 0.5 Performing/Fine Arts |
| DAN 1100 | Dance Appreciation       | 3 | 0.5 Performing/Fine Arts |
| HUM 2210 | Humanities I             | 3 | 0.5 Elective             |
| HUM 2230 | Humanities II            | 3 | 0.5 Elective             |
| MUL 1010 | Music Appreciation       | 3 | 0.5 Performing/Fine Arts |
| MUL 2380 | Popular Music in America | 3 | 0.5 Performing/Fine Arts |
| THE 1000 | Dramatic Appreciation    | 3 | 0.5 Performing/Fine Arts |

### **BEHAVIORAL & HUMAN (SOCIAL) SCIENCES CORE**

| <b>Course Number</b> | <b>Course Name</b>        | <b>DSC Credit</b> | <b>High School Credit</b> |
|----------------------|---------------------------|-------------------|---------------------------|
| DEP 2004             | Developmental Psychology  | 3                 | 0.5 Elective              |
| PSY 1012             | General Psychology        | 3                 | 0.5 Elective              |
| SYG 2000             | Introduction to Sociology | 3                 | 0.5 Elective              |

### **HEALTH & WELLNESS CORE**

Three Credit hours required - **Choose one course.**

| <b>Course Number</b> | <b>Course Name</b>                   | <b>DSC Credit</b> | <b>High School Credit</b> |
|----------------------|--------------------------------------|-------------------|---------------------------|
| HLP 1081             | Fitness Assessment and Improvement   | 3                 | 0.5 Personal Fitness      |
| HSC 2400             | First Aid, Responding to Emergencies | 3                 | 0.5 Elective              |
| HUN 1201             | Human Nutrition                      | 3                 | 0.5 Elective              |
| HUN 1270             | Sports Nutrition                     | 3                 | 0.5 Elective              |
| PET 2084             | Personal Health and Wellness         | 3                 | 0.5 Elective              |
| SLS 2505             | Critical Thinking                    | 3                 | 0.5 Elective              |

### **POLITICAL, ECONOMIC & BUSINESS CORE**

Three credit hours required - **Choose one course**

| <b>Course Number</b> | <b>Course Name</b>                   | <b>DSC Credit</b> | <b>High School Credit</b> |
|----------------------|--------------------------------------|-------------------|---------------------------|
| CPO 2001             | Comparative Government               | 3                 | 0.5 Elective              |
| ECO 2013             | Principles of Macro Economics        | 3                 | 0.5 Economics             |
| ECO 2023             | Principles of Micro Economics        | 3                 | 0.5 Economics             |
| GEB 2430             | Business Ethics                      | 3                 | 0.5 Elective              |
| INR 2002             | International Relations              | 3                 | 0.5 Elective              |
| ISS 1120             | American Political & Economic Issues | 3                 | 0.5 Elective              |
| PLA 2880             | Constitutional Law                   | 3                 | 0.5 Elective              |
| POS 2112             | State and Local Government           | 3                 | 0.5 Elective              |
| POS 2041             | American Federal Government          | 3                 | 0.5 US Government         |

**HISTORICAL & GLOBAL CORE**Three credit hours required - **Choose one course.**

| <b>Course Number</b> | <b>Course Name</b>                                    | <b>DSC Credit</b> | <b>High School Credit</b> |
|----------------------|---|-------------------|---------------------------|
| AMH 2010             | United States History to 1877                         | 3                 | 0.5 US History            |
| AMH 2020             | United States History 1865 to Present                 | 3                 | 0.5 US History            |
| AMH 2042             | American Social History 1860 to Present               | 3                 | 0.5 US History            |
| AMH 2045             | American Maritime History                             | 3                 | 0.5 Elective              |
| AMH 2059             | The Vietnam War                                       | 3                 | 0.5 Elective              |
| AMH 2091             | Survey of African American History (ENC 1101 co-req.) | 3                 | 0.5 Elective              |
| EUH 2000             | History of Western Civilization to 1648               | 3                 | 0.5 Elective              |
| EUH 2001             | History of Western Civilization 1648 to Present       | 3                 | 0.5 Elective              |
| GEO 2000             | World Geography (ENC 1101 co-req.)                    | 3                 | 0.5 Elective              |
| GEO 2420             | Cultural Geography (ENC 1101 co-req.)                 | 3                 | 0.5 Elective              |
| PHI 2001             | Introduction to Philosophy I                          | 3                 | 0.5 Elective              |
| PHI 2600             | Introduction to Ethics                                | 3                 | 0.5 Elective              |
| REL 2300             | World Religion  | 3                 | 0.5 Elective              |
| WOH 2012             | World History I                                       | 3                 | 0.5 World History         |
| WOH 2022             | World History II                                      | 3                 | 0.5 World History         |

# ASSOCIATE OF ARTS DEGREE REQUIREMENTS

*For students starting in Fall 2015 or After*

*Students should check with their college advisor to ensure they are taking the proper courses to graduate*

**Requires minimum of 60 hours:**

- 36 hours of General Education Classes – NOTE: students must earn a “C” or better in all General Education courses
- 24 hours of Electives (must come from elective list)
- Students must have a 2.0 or higher cumulative college GPA to graduate

**\*\*NOTE: Students must have either 2 years of the same high school foreign language OR two semesters of college level foreign language. If foreign language is taken in college it will count as elective hours in the AA degree.**

**\*\* WHEN A CLASS SHOWS A LAB (L) BOTH THE CLASS AND THE LAB SHOULD BE LISTED ON THE DUAL ENROLLMENT FORM.**

*General Education courses must be taken first. Elective hours must be used to take prerequisite courses for the student’s intended university major. Students must declare their intended transfer school and major before they will be permitted to take elective courses.*

**REQUIRED COURSE – Must be taken**

| Course Number | Course Name           | DSC Credit | High School Credit |
|---------------|-----------------------|------------|--------------------|
| SLS1122       | Managing Your Success | 3          | 0.5 Elective       |

**COMMUNICATIONS CORE (English)**

Nine credit hours required

| Course Number | Course Name  | DSC Credit | High School Credit       |
|---------------|--|------------|--------------------------|
| ENC 1101      | English Composition I (CPT/SAT/ACT)                                | 3          | 1.0 English              |
| ENC 1102      | English Composition II (prereq. ENC 1101)                          | 3          | 1.0 English              |
| SPC 2608      | Oral Communication/Research/ Presentation skills (prereq. ENC1101) | 3          | 0.5 Performing/Fine Arts |

**MATHEMATICS CORE**

**Choose two courses from the list (higher level math will count toward requirement)**

| Course Number | Course Name   | DSC Credit | High School Credit |
|---------------|---|------------|--------------------|
| MAC 1105      | College Algebra (prereq. MAT1033 or placement)              | 3          | 1.0 Math           |
| MAC 2311/L    | Calculus I and Lab (prereq. MAC1140 & MAC1114 or placement) | 4          | 1.0 Math           |
| MGF 2106      | College Mathematics   | 3          | 1.0 Math           |
| MGF 2107      | Mathematics for Liberal Arts                                | 3          | 1.0 Math           |
| STA 2023      | Elementary Statistics (prereq MAC1105 or MGF 2106)          | 3          | 1.0 Math           |

**NATURAL SCIENCES** – 2 courses required, one course must come from Column I, the second course can come from either column. Any higher level Science can count as one of the requirements.

**Column I (state required list)**

| Course Number | Course Name   | DSC Credit | High School Credit   |
|---------------|---|------------|----------------------|
| AST1002       | Astronomy   | 3          | 0.5 Equally Rigorous |
| BSC1005/L     | Survey of Biology (for non-science majors) with lab | 4          | 1.0 Biology          |
| BSC1010/L     | General Biology with lab (for science majors)       | 4          | 1.0 Biology          |
| BSC1085/L     | Anatomy and Physiology with lab                     | 4          | 1.0 Equally Rigorous |
| CHM1020       | Chemistry in Society                                | 3          | 0.5 Equally Rigorous |
| CHM1045/L     | General College Chemistry with lab                  | 4          | 1.0 Equally Rigorous |
| EVR2001       | Introduction to Environmental Science               | 3          | 0.5 Equally Rigorous |
| PHY1020       | Energy and its Environmental Effects                | 3          | 0.5 Equally Rigorous |
| PHY1053/L     | General Physics with lab                            | 4          | 1.0 Equally Rigorous |
| PHY2048/L     | Physics with Calculus and lab                       | 4          | 1.0 Equally Rigorous |

**Column II**

| Course Number | Course Name                             | DSC Credit | High School Credit   |
|---------------|---|------------|----------------------|
| BOT1010/L     | General Botany with lab                 | 4          | 1.0 Equally Rigorous |
| BSC1020       | Human Biology                           | 3          | 0.5 Equally Rigorous |
| CHM1025/L     | Introduction to Chemistry with lab      | 4          | 1.0 Equally Rigorous |
| GLY2010/L     | Physical Geology with lab               | 4          | 1.0 Equally Rigorous |
| HUN1201       | Human Nutrition                         | 3          | 0.5 Elective         |
| MET2010       | Meteorology                             | 3          | 0.5 Equally Rigorous |
| OCB2000/L     | Introduction to Marine Biology with lab | 4          | 1.0 Equally Rigorous |
| OCE1001/L     | Introduction to Oceanography with lab   | 4          | 1.0 Equally Rigorous |
| PSC1121       | Physical Science                        | 3          | 0.5 Equally Rigorous |

**HUMANITIES** – 2 courses required, one course must come from Column I and one course must come from Column II. Also one course must be a literature course (LIT or AML) and the other course must have one of the following prefixes: ARH, DAN, HUM, MUL, PHI, REL, or THE.

**Column I (state required list)**

| Course Number | Course Name                | DSC Credit | High School Credit       |
|---------------|----------------------------|------------|--------------------------|
| ARH1000       | Art Appreciation           | 3          | 0.5 Performing/Fine Arts |
| HUM2020*      | Introduction to Humanities | 3          | 0.5 Elective             |
| LIT2000       | Literature and Culture     | 3          | 1.0 English              |
| MUL1010       | Music Appreciation         | 3          | 0.5 Performing/Fine Arts |
| PHI2010       | Introduction to Philosophy | 3          | 0.5 Elective             |
| THE1000       | Theatre Appreciation       | 3          | 0.5 Performing/Fine Arts |

**Column II**

| Course Number | Course Name                                 | DSC Credit | High School Credit |
|---------------|---|------------|--------------------|
| AML2050       | Modern American Literature                  | 3          | 0.5 English        |
| AML2060       | Contemporary American Literature            | 3          | 0.5 English        |
| AML2600       | Introduction to African American Literature | 3          | 0.5 Elective       |

|          |  |   |                          |
|----------|--|---|--------------------------|
| ARH2050  | Survey of Art History I                      | 3 | 0.5 Performing/Fine Arts |
| ARH2051  | Survey of Art History II                     | 3 | 0.5 Performing/Fine Arts |
| DAN1100  | Dance Appreciation                           | 3 | 0.5 Performing/Fine Arts |
| HUM2210* | Prehistory to Medieval Humanities            | 3 | 0.5 Elective             |
| HUM2230* | Renaissance to Postmodern Humanities         | 3 | 0.5 Elective             |
| LIT2030  | Understanding Poetry                         | 3 | 0.5 Elective             |
| LIT2040  | Dramatic Literature                          | 3 | 0.5 Elective             |
| LIT2110* | Masterpieces in World Literature I           | 3 | 1.0 English              |
| LIT2120* | Masterpieces in World Literature II          | 3 | 1.0 English              |
| LIT2380  | Literature by Women                          | 3 | 0.5 Elective             |
| MUH2110  | Introduction to Music History and Literature | 3 | 1.0 Elective             |
| MUL2380  | Popular Music in America                     | 3 | 0.5 Performing/Fine Arts |
| REL2300* | World Religion                               | 3 | 0.5 Elective             |

**SOCIAL SCIENCE- 2 courses required, one course must come from Column I and the other course can come from either column**

**Column I (state required list)**

| Course Number | Course Name                          | DSC Credit | High School Credit |
|---------------|--------------------------------------|------------|--------------------|
| AMH2020       | United States History 1865 – Present | 3          | 0.5 US History     |
| ANT2000       | Introduction to Anthropology         | 3          | 0.5 Elective       |
| ECO2013       | Principles of Macro Economics        | 3          | 0.5 Economics      |
| POS2041       | American Federal Government          | 3          | 0.5 US Government  |
| PSY1012       | General Psychology                   | 3          | 0.5 Elective       |
| SYG2000       | Introduction to Sociology            | 3          | 0.5 Elective       |

**Column II**

| Course Number | Course Name                      | DSC Credit | High School Credit |
|---------------|----------------------------------|------------|--------------------|
| AMH2010       | United States History to 1877    | 3          | 0.5 US History     |
| DEP2004       | Developmental Psychology         | 3          | 0.5 Elective       |
| ECO2023       | Principles of Micro Economics    | 3          | 0.5 Economics      |
| GEB2430       | Ethics and Social Responsibility | 3          | 0.5 Elective       |
| GEO2000*      | World Geography                  | 3          | 0.5 Elective       |
| INR2002*      | International Relations          | 3          | 0.5 Elective       |

**CULTURAL/GLOBAL FOCUS – Students who have taken a course with an Asterisk (\*) have met this requirement but must take another 3 credit hour course off of this list.**

| Course Number | Course Name                              | DSC Credit | High School Credit |
|---------------|--|------------|--------------------|
| CPO2001       | Comparative Government                   | 3          | 0.5 Elective       |
| EDF2085       | Introduction for Diversity for Educators | 3          | 0.5 Elective       |
| EUH2000       | History of Western Civilization to 1648  | 3          | 0.5 Elective       |
| GEB2351       | International Business                   | 3          | 0.5 Elective       |
| GEO2420       | Cultural Geography                       | 3          | 0.5 Elective       |
| SLS2281       | Diversity, Culture, and Communications   | 3          | 0.5 Elective       |
| SYG2010       | Social Problems and Deviance             | 3          | 0.5 Elective       |